**General Information**

**Who we are**

Lintel Trust works with housing associations and their partners to support housing and community projects in Scotland that enable people to live independently in their homes and to play an active part in their communities.

Lintel Trust has been in existence for over 30 years, and relies on donations and income from annual events to support projects across Scotland that directly benefit individuals and communities. Lintel Trust joined the Link group of companies in 2015. Lintel Trust staff and Trustees’ wide knowledge, experience and connections within the Scottish housing sector ensures that resources generated are targeted at the heart of disadvantaged communities.

**The difference we want to make**

Lintel Trust distributes funds to eligible organisations, and we particularly welcome applications from housing associations and their partners through our Grant Programme to support projects with a housing focus that will deliver positive outcomes for beneficiaries in Scotland under the following aims:

Older people:

* Older people are more able to remain in their homes and live independently
* Increased digital participation by older people including access to the internet and the skills to make the most of digital platforms
* Life circumstances of older people are improved including activities aimed at reducing loneliness

Equalities:

* People from black and minority ethnic communities have improved opportunities to participate and receive the support they need to engage fully in community life
* Reduce the impact of homelessness and improve opportunities for homeless people with a particular focus on single person households
* Disabled people have improved opportunities to participate and receive the support they need to live independently and engage fully in community life
* Improve the mental health and wellbeing of individuals

Lintel Trust supporters occasionally wish to ring fence their donations to support specific themes or applications where beneficiaries live in specific geographical areas. Please refer to our website for details on current donor topics.

**Application Guidance**

**Who can apply?**

Housing associations and co-operatives based or working in Scotland can apply. We do not accept applications from individuals. We will accept applications from other organisations with charitable purposes, and we particularly welcome applications from organisations which can demonstrate a working relationship with a housing association or co-operative for example:

* A social enterprise, voluntary or community group working with a housing association or housing association subsidiary to deliver a joint initiative
* A voluntary or community group that is known by a housing association or co-operative and can provide evidence of their support.

You do not have to be registered as a charity with OSCR to apply, but you have to be able to demonstrate your organisation’s aims, and the aims of the proposed project, are charitable.

Lintel Trust is committed to promoting equal opportunities and good practice. We therefore require all applicant organisations to have an Equal Opportunities Policy, or demonstrate they are in the process of adopting a policy that will be in force by the project start date. Applicant organisations must also have a Protecting Vulnerable People Policy where the proposed project beneficiaries are vulnerable adults or children under 18.

Please contact us if you have any questions or need clarification regarding eligibility or developing your policies.

**What can we apply for?**

Applications are invited from organisations which aim to deliver a specific project that will support the Lintel Trust Aims detailed above creating positive outcomes and impact for project beneficiaries in Scotland.

Examples of project costs that can be considered include:

* Project revenue costs including contribution to staff costs, IT equipment, promotion or training.

We will consider applications for core funding excluding capital costs but encourage prior contact before an applicant applies to discuss the potential application**.**

Grants are one off and normally a maximum of £2,000, however Trustees can consider applications for higher amounts. Please contact the Trust to discuss your project proposal before applying where the amount being applied for may be greater than £2,000. Match-funding is not a requirement, but applications where match funding has been (or is in the process) of being secured will be considered favourably as this assists the Trust to maximise impact of the grants programme.

Lintel Trust has limited funds and therefore looks more favourably on projects where our contribution is a meaningful one, rather than a small contribution to a much larger project.

Lintel Trust will not support:

* Capital projects or contributions towards capital projects including building refurbishment
* Vehicles
* General national appeals
* Holidays or provision of respite care
* Project costs that have already been incurred (retrospective funding)

While we will consider multiple applications from the same organisation, each application must be for a different project that addresses a different Lintel Trust aim. In addition, we will not fund the same project over multiple years.

**How do we apply?**

Lintel Trust encourages prior contact from potential applicants by phone or e-mail to ensure Lintel Trust is a good fit for your proposed project.

Phone 01324 466873

Email enquiries@linteltrust.org.uk

All applications must be submitted by email using the electronic application available for download on our website. We also require the following supporting documents to be submitted with your application:

* A copy of your organisation’s constitution or founding document
* A copy of your organisation's latest annual accounts or last 3 month’s bank statements
* A copy of your organisation’s most recent annual report (if available)
* A copy of your organisation’s equal opportunities policy
* A copy of your organisation’s protecting vulnerable people policy where the proposed project beneficiaries include vulnerable adults or children

Please contact us if you are unable to provide electronic copies with your application.

**What happens when?**

The Trustees meet 4 times a year usually in February, May, August and December.  Please refer to confirmed dates here on our website. Deadlines for applications are two weeks prior to the Trustees' Meeting.  Please ensure your project start date fits with these timescales. We let applicants know the outcome of their application within two weeks of the Trustees' Meeting whether they have been successful or not.

If you have received a one-off grant, a project evaluation report is required one year after the date of the grant offer letter. Lintel Trust will email you a form for completion, and encourages photographs (if appropriate) of the project. If you intend to develop and release a press or media statement, please give Lintel Trust the opportunity to discuss prior to publication

Please note all publicity materials must acknowledge Lintel Trust's contribution. A Lintel Trust logo is available for use in promotional material.

There is no time limit on re-applications, however we suggest that you talk to us before making a further application so that we can give you any support and advice required.

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**Positive about disabled peopleHealthy working lives_Logo_Gold_RGBZ:\Communications Team\Brand Templates August 2014\Logos\Other logos (not Link)\accreditations\Investors in Young People\IIYP.jpg**

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