 

**Board of Trustees**

**Application Form**



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**Personal Details**

Please note that personal details are not recorded on your application form to ensure a fair, unbiased recruitment process.

All application forms will be marked with an identification number so the existing Board make their decision based on suitability and nothing else. The senior member of staff will contact successful applicants to arrange a meeting with the Interim Chairperson of the Board and another Trustee before inviting them to join the next meeting (15th May 24) as an observer.

The final stage of the process will be completed at the Lintel Trust Annual General Meeting held in August 2024 where Trustees will be nominated for appointment.

**Privacy Statement**

In this form we ask you for some personal information. This information may be used by Lintel Trust for the following purposes:

* to identify charity trustees
* to carry out checks on information provided to ensure that you are not disqualified from being a trustee

Any personal information provided by you will be held by OSCR in accordance with the Data Protection Act 2018 and the General Data Protection Regulations. We will only use it for the purposes listed above. [Click here](https://linteltrust.org.uk/privacy-statement/) for our full privacy statement.

Why do you wish to join the Lintel Trust Board?

Please tell us why you want to join the Board, what you can offer and why you would make a good Board Member. Please continue on a separate sheet if necessary.

Relevant skills and knowledge **-** Please give details below

Professional/Career Background

Please provide brief details below and continue on a separate sheet if necessary.

Reference Details

Please include the name of two people who would be happy to recommend you to the position of Board Member.

**Name:**

**Address:**

**Postcode:**

**Contact number(s):**

**Relationship to you:**

**Name:**

**Address:**

**Postcode:**

**Contact number(s):**

**Relationship to you:**

**Upon appointment, you will be asked to complete a Trustee declaration form. Please read this carefully and ensure that you are eligible to become a Trustee:**

I declare that:

* I am willing to act as a charity trustee of Lintel Trust
* I understand the organisations purposes and rules set out in its governing document
* I am aware of my duties and responsibilities as a charity trustee in terms of section 66 of the   
  Charities and Trustee Investment (Scotland) Act 2005 (‘the 2005 Act’)
* I am not disqualified from being a charity trustee in terms of the 2005 Act – that is:
* I am not an undischarged bankrupt
* I have not granted a Protected Trust Deed (PTD)
* I do not have an unspent conviction for an offence involving dishonesty
* I do not have an unspent conviction for an offence under the 2005 Act
* I have not been removed by the Court of Session under the 2005 Act (or earlier legislation) from being a charity trustee or being concerned in the management or control of any charity or body
* I have not been removed from being a charity trustee by the Charity Commission or the High Court in England due to misconduct or mismanagement
* I have not entered into an individual voluntary arrangement (IVA) to pay off debts with creditors. (This only applies to trustees living in England or Wales)
* I am not disqualified from being a company director
* I understand that it is an offence under section 26 of the 2005 Act to knowingly or recklessly provide false or misleading information
* I understand and agree that the personal information I have provided
* in this form may be used for the purposes listed above in line with the Lintel Trust Data Protection and Privacy Policy

**If selected for interview, do you require any assistance to attend and participate in the interview?**

**Yes/No**

**If yes, please provide details so we are able to accommodate you.**

Please send this completed application form and the separate Equality & Diversity monitoring form to:

[kate.christie@linteltrust.org.uk](mailto:kate.christie@linteltrust.org.uk)